

# CONCORDIA COLLEGE

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## NEW YORK

### Notice of Faculty Opening 2010-2011

#### **Director of the Social Work Program**

##### **Summary:**

The Director of the Social Program interacts with the Dean of Faculty, faculty, staff, students, as well as agencies and other colleges with Master and Bachelor Degree Programs in Social Work. The incumbent's responsibilities will include-but not be limited to--planning, organizing, and executing the necessary activities to carry out the goals and objectives of an accredited baccalaureate program in Social Work including teaching.

##### **Responsibilities:**

Supervise the activities of the faculty and students associated with the program; recruit, hire, and evaluate (including retention and promotion) all full-time and part-time social work faculty for recommendation to the Dean of Faculty in accordance with the governance structure of the College; monitor the work of the social work faculty, meet with faculty on a regular basis, and assign work loads including courses and other student/faculty related work activities; develop a program budget sufficient for the achievement of the objectives and goals of the program; supervise curriculum of the program including scheduling and assignment of courses, propose changes in the curriculum, and maintain overall evaluation of curriculum through the process of feedback from students, faculty, field instructors, and the Advisory Board; maintain adherence to the CSWE standards for reaffirmation; participate in mentoring and academic advising of undergraduate students; committee work as required; other services as required by the Dean of Faculty.

##### **Qualifications/Requirements:**

An MSW from a CSWE-accredited institution, excellent organizational skills, excellent oral and written communication Skills, knowledge and understanding of the Social Service Delivery Systems, ability to interact positively with all members of the Concordia community, and an understanding of and affinity for the mission of Concordia College.

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***Concordia College-New York seeks applicants who are dedicated to teaching excellence and who can contribute to both the liberal arts tradition and the Lutheran values of the College.***

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The search for this faculty position will remain open until the right candidate is identified; review of applications will be ongoing. Rank and salary are commensurate with qualifications and experience.

Application should include a letter of interest, curriculum vita, and three letters of recommendation to be submitted to:  
Kathleen Clarke  
Human Resources  
Concordia College-New York  
171 White Plains Road  
Bronxville, NY 10708 or  
[kathleen.clarke@concordia-ny.edu](mailto:kathleen.clarke@concordia-ny.edu)

Concordia College does not discriminate in the employment of individuals on the basis of race, color, national or ethnic origin, disability, sex or age. However, Concordia College is a Christian educational institution affiliated with The Lutheran Church—Missouri Synod and in compliance with Title VII of the Civil Rights Act of 1964, reserves the right to give preference in employment based on religion.